

Bid for Fabrication & Installation Services
Scope of Work

Term: Target completion date: **9 May 2025**

Location: 3rd Floor, East Wing Atrium, Estancia Mall, Capitol Commons, Pasig City

1) Working Area

160 sqm working space (**425 sqm** total floor space), with required wall length of at least **60 meters** and maximum height clearance of **3 meters**

2) General Scope of Work

The contractor is expected to provide full fabrication and installation services for the exhibition space, including:

○ **Architectural and Structural Works**

Construction of walls, partitions, and custom surfaces based on final approved design plans

○ **Flooring and Base Preparation**

Installation of specified flooring materials over the event area as required

○ **Lighting Installation**

Supply and setup of appropriate lighting systems (track and accent lights) as guided by the exhibition layout

○ **Application of Exhibition Materials**

Printing and mounting of labels, directional signage, and wall graphics

○ **On-site Coordination**

Cooperation with the mall, designers, and Japan Foundation team throughout the setup and dismantling process

○ **Mobilization and Demobilization**

Transport, logistics, site cleanup, and full removal of structures post-event

3) Deliverables

All materials must be installed and completed **on or before 9 May 2025**, with dismantling to occur within **3 working days** after the exhibition closes. The contractor must coordinate all necessary passes, schedules, and approvals with mall management.

4) Payment Terms

Proposals must clearly outline payment breakdowns and schedules.

5) Bid Requirements:

Inclusive of all materials, labor, tools, transport, permits, coordination, and taxes. All design and fabrication must follow approved construction drawings provided by The Japan Foundation, Manila.